

CONTEXT

The Association of Commercial Television in Europe (ACT) – www.acte.be – representing the leading commercial broadcasters in Europe is looking to hire a Junior EU Policy Officer to support the team with work particularly in the field of EU Intellectual Property Rights (IP) and competition (COMP) policies. We are looking for a young public affairs practitioner that has minimum one year of experience in EU policy and an understanding and passion for EU IP and COMP policies. The successful candidate will be asked to start asap and report to the Senior Policy Officer responsible for IP and COMP.

JOB DESCRIPTION

Tasks include assisting in

- Development and analyses of policy texts and positions
- Institutional relations & outreach, regular interactions with EU Institutions (EP, EC, Council)
- Stakeholder coordination, working alongside partners and coalitions to deliver common messages
- National association coordination, coordinating our work with national partners
- Implementing the outreach plan, including event A-Z management
- Representing the association externally, on panels, hearings and other events

Must Haves (Candidates without the below need not apply)

- You have a good understanding and experience of EU IP and COMP legislation and jurisprudence; and the overall EU decision-making processes
- You speak and write English fluently as well as another EU language, German is an asset
- You have at least one year of experience in European public policy working in Brussels for a trade association, regional/national representation, law firm, consultancy and/or other relevant organisation
- Understand that in view of the uncertainty due to the ongoing public health crisis tied to the COVID-19 pandemic you may have to work from home or another location than the office

Other important elements to your profile

- You have a degree in a relevant discipline, such as law, political science, communications, media studies, or European studies
- You have an understanding of the media business environment and its interaction with policy
- You have the ability to multi-task and a proactive, self-starting 'can do' attitude
- You feel comfortable speaking in public
- Good team player
- Computer skills: Microsoft Word, Outlook, PowerPoint and Excel

Should you be interested in this post please send your CV and a cover letter to Miruna Herovanu (mh@acte.be) with CC to gp@acte.be with subject line – “ACT vacancy – Junior EU Policy Officer – IP and COMP”. Your cover letter should strive to address how your profile and past experience cover the requirements set out above. We highly recommend that you visit our [website](http://www.acte.be) in so doing to better understand the work of the association and its members. **Applications should be submitted by October 8 2021.** Designated candidates should expect a written test to gauge her/his level of analysis and writing skills. This will then be followed by two interview rounds. All to be conducted in English. Note that while we do our best to answer your application in due course, please allow for some delay in response.

Compensation

The package for the post is competitive

Starting date

ASAP

ABOUT

THE VOICE OF TOTAL VISION IN EUROPE

Association of Commercial Television in Europe



ACT member companies finance, produce, promote and distribute content and services benefiting millions of Europeans across all platforms. At ACT we believe that the healthy and sustainable commercial broadcasting sector has an important role to play in Europe's economy, society and cultures. Commercial broadcasters are at the heart of Europe's media landscape as producers and distributors of European original content and news. We embrace the digital environment providing new services, formats and content to meet the growing European demand for quality content on various distribution models.